



Event Name:	
Start and End Dates:	

Special Event – Food Vendor Application

Temporary Food Establishment

Food Vendor Information

****Return this application back to your Event Organizer**

Business/Food Vendor Name:		
Contact Person:		
Email:		
Phone #:	Cell #:	Fax #:
Last event attended in City of Hamilton?		
Are you an out of town vendor? Yes or No (If yes, attach the most recent Health Inspection Report)		
Vendor will be set up in: <input type="checkbox"/> Booth /Tent <input type="checkbox"/> Indoor Facility <input type="checkbox"/> Food Truck		
City of Hamilton Plate # _____ Other Ontario Plate # _____		
Establishment where food is prepared:		
Contact person for Establishment:		Phone #:

Menu Items	Brief Description of On-Site Preparation



Hamilton

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Food Safety and Equipment

How will food be kept hot on site?

How will food be kept cold on site?

How will food be kept hot and/or cold during transportation?

How will food temperatures be verified? Probe Thermometer(s) Other (Describe below)

Describe your hand washing facilities on site (must be one or more of the following):

- Portable or free standing wash station
- Gravity fed water container with spigot on a table
- Other (Describe below)

Note: Hand sanitizers do not replace the requirements for a temporary hand wash station.

Describe how utensils and equipment will be washed, rinsed and sanitized:

What type of sanitizing solution will be used?

- Chlorine (Bleach)
- Quaternary ammonium
- Iodine
- Other (Describe below):



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NOTE:

- 1. No home prepared foods can be used, sold or given away.**
- 2. All raw potentially hazardous foods are recommended to be pre-cut/pre-chopped in an approved kitchen facility prior to the event. Precooked meats are still recommended whenever possible to reduce the risk of foodborne illness.**
- 3. A Public Health Inspector will complete a risk assessment for each food vendor.**
- 4. More stringent requirements may be put into place for food vendors identified to be serving potentially hazardous foods.**
- 5. You may be required to have a refreshment vehicle license to operate in the City of Hamilton. Please contact the Municipal Law Enforcement at 905-546-2782 to obtain further information.**

I have received and read the Special Events Information Package provided. I understand the requirements for food vendors at Special Events in the City of Hamilton.

Signature: _____ **Date:** _____

For current information on requirements for food vendors, please go to:
<http://www.hamilton.ca/life-events/hosting-events/food-safety-requirements-special-events>

For further Information, please contact Public Health Services at (905) 546-2489